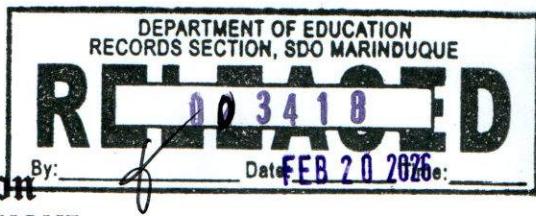




Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM

SGOD-2026-035

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Unit and Section Heads
Administrative Officer V
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
OIC, Schools Division Superintendent

SUBJECT: **QUARTERLY SUBMISSION OF KRA-BASED TECHNICAL ASSISTANCE NEEDS ASSESSMENT (TANA) AND GOOD PRACTICES**

DATE: February 20, 2026

1. In support to TALACAYAN PRIME of DepEd MIMAROPA Region – Field Technical Assistance Division (FTAD), this Office directs all program owners from the Curriculum and Implementation Division (CID) and School Governance and Operations Division (SGOD) to submit quarterly KRA-Based Technical Assistance Needs Assessment (TANA) and at least two (2) Good Practices per quarter on the implementation of DepEd's Programs, Projects, and Activities (PPAs) by the three (3) functional divisions.
2. Each program owner shall accomplish the online reporting template which can be accessed thru the links provided and reports are due on the following dates:

Links	Quarter	Deadline of Submission
KRA-Based TANA Report https://tinyurl.com/2026MarKRABasedTANA	Quarter 1	February 27, 2026
Good Practices https://tinyurl.com/2026MarGoodPractices	Quarter 2	May 29, 2026
	Quarter 3	August 28, 2026
	Quarter 4	November 27, 2026

3. Means of Verification (MOVs) for the Good Practices (e.g. documents, pictures, etc.) shall be uploaded in PDF format in the designated folder thru the link <https://tinyurl.com/GPMOVs>.

4. For queries and clarification, please contact Mrs. Maita M. Lazares, Chief Education Supervisor – SGOD, and Dr. Fretzie P. Alcantara, Senior Education Program Specialist – SMM&E through fretzie.alcantara@deped.gov.ph

5. Immediate dissemination of and compliance with this Memorandum are desired.

/SGOD-SMM&E-FA



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