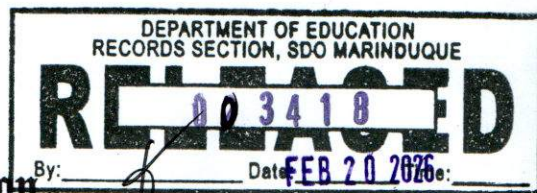




Republic of the Philippines  
**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE



**Office of the Schools Division Superintendent**

**MEMORANDUM**

SGOD-2026-035

To: Asst. Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Unit and Section Heads  
Administrative Officer V  
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

SUBJECT: **QUARTERLY SUBMISSION OF KRA-BASED TECHNICAL ASSISTANCE NEEDS ASSESSMENT (TANA) AND GOOD PRACTICES**

DATE: February 20, 2026

1. In support to TALACAYAN PRIME of DepEd MIMAROPA Region – Field Technical Assistance Division (FTAD), this Office directs all program owners from the Curriculum and Implementation Division (CID) and School Governance and Operations Division (SGOD) to submit quarterly KRA-Based Technical Assistance Needs Assessment (TANA) and at least two (2) Good Practices per quarter on the implementation of DepEd's Programs, Projects, and Activities (PPAs) by the three (3) functional divisions.
2. Each program owner shall accomplish the online reporting template which can be accessed thru the links provided and reports are due on the following dates:

Links	Quarter	Deadline of Submission
<b>KRA-Based TANA Report</b> <a href="https://tinyurl.com/2026MarKRABasedTANA">https://tinyurl.com/2026MarKRABasedTANA</a>	Quarter 1	February 27, 2026
<b>Good Practices</b> <a href="https://tinyurl.com/2026MarGoodPractices">https://tinyurl.com/2026MarGoodPractices</a>	Quarter 2	May 29, 2026
	Quarter 3	August 28, 2026
	Quarter 4	November 27, 2026



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3. Means of Verification (MOVs) for the Good Practices (e.g. documents, pictures, etc.) shall be uploaded in PDF format in the designated folder thru the link <https://tinyurl.com/GPMOVs>.
4. For queries and clarification, please contact Mrs. Maita M. Lazares, Chief Education Supervisor – SGOD, and Dr. Fretzie P. Alcantara, Senior Education Program Specialist – SMM&E through [fretzie.alcantara@deped.gov.ph](mailto:fretzie.alcantara@deped.gov.ph)
5. Immediate dissemination of and compliance with this Memorandum are desired.

/SGOD-SMM&E-FA



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